



**BOYS & GIRLS CLUB  
OF GREATER NASHUA**

**Membership Process**

Thank you for your interest in becoming a Boys & Girls Club of Greater Nashua member. Each member is required to complete a membership packet of information in order to be able to participate in Boys & Girls Club activities.

A completed packet will include the following items:

- |                                                                         |                                                                     |
|-------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Completed membership packet with signatures    | <input type="checkbox"/> Mentoring notification form with signature |
| <input type="checkbox"/> Completed self-declaration form with signature | <input type="checkbox"/> Completed food allergy application         |

**Membership Application**

All members are required to attend a mandatory New Member Orientation. Members, ages 8 to 12, are required to attend this orientation with a parent. Teenagers must take part in the orientation but are not required to have a parent present. Orientation is designed to familiarize members and their families with the Club facility, the staff and our policies. This is also a good opportunity to learn about the benefits of the Club, ask questions, meet staff and learn of upcoming events. Please contact the Front Office for information about Orientation dates and times.

**Self-Declaration Form**

Our Boys & Girls Club receives federal, state and city assistance for our programs. As a result, we are asked to provide information specifically about ethnicity, race, household size and income. In order for any youth to become a member of the Boys & Girls Club of Greater Nashua, this form must be completed and signed. We thank you for your assistance and would like to inform you that we will keep all information provided confidential.

**Photo Policy**

Club staff may take pictures or video for marketing purposes, grant related requirements, or for use on social media.

**Notice about Meals/Snacks**

We offer meals and snacks for all children through the Child and Adult Care Food Program (CACFP). All members are able to participate in the meals program free of charge. **USDA Nondiscrimination Statement** In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). This institution is an equal opportunity provider.

**Food Allergy Program**

As part of our participation in our meals program, we need to ensure that any food allergies for our members are adequately documented to guarantee the safety and well-being of all our children.

**What to do when the forms are completed?**

You can either mail, fax, or drop-off all forms to our Positive Place facility. If you are registering for one of the school site programs, please make sure that you put it to the attention of the after school program that your child will be attending.

**To mail:** Boys & Girls Club of Greater Nashua, Attn: Membership Secretary, One Positive Place, Nashua, NH 03060 Along with payment of \$35.00 cash, check, or money order made out to Boys & Girls Club of Greater Nashua

- **Important:** Boys & Girls Club of Greater Nashua is not responsible for lost, stolen or broken items like cell phones, tablets, etc..

***Thank you for your interest in registering your child/children for our programs!***

**FOR OFFICE USE ONLY**

- Grand Avenue
- Kids Club
- 21<sup>st</sup> Century

Processing  
 Paid: \$ \_\_\_\_\_  
 Scholarship  Free  
 Date Processed: \_\_\_\_\_  
 By Staff: \_\_\_\_\_



**BOYS & GIRLS CLUB  
OF GREATER NASHUA**

Boys & Girls Club  
of Greater Nashua  
One Positive Place  
Nashua, NH 03060  
(603) 883-0523  
www.bgcn.com

**FOR OFFICE USE ONLY**

**Membership Packet Requirements:**

- Membership by School
- Membership by Parent
- Membership by Community
- Membership by Other

**Confidentiality:** Any confidential information requested is for our records and for funding our Organization receives. The answers you provide will be kept completely confidential. Your cooperation in providing this information is both appreciated and necessary.

**Member Information (Please Print):**

<b>Member Status:</b> <input type="checkbox"/> New Member <input type="checkbox"/> Renewing Member		<b>If Renewing, Please List Card #:</b>	
<b>First Name:</b>	<b>Middle Initial:</b>	<b>Last Name:</b>	
<b>Birth Date:</b>	<b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Household Size:</b>	
<b>School:</b>		<b>Grade:</b>	
<b>Household Type:</b>			
<input type="checkbox"/> Father & Mother		<input type="checkbox"/> Mother & Stepfather	
<input type="checkbox"/> Father Only		<input type="checkbox"/> Father & Stepmother	
<input type="checkbox"/> Mother Only		<input type="checkbox"/> Step-parent	
<input type="checkbox"/> Foster Parent		<input type="checkbox"/> Guardian	
<input type="checkbox"/> Other (please explain below)		<input type="checkbox"/> Relative	
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	
<b>Home/Preferred Phone:</b>		<b>Email Address(es):</b>	
<b>Please check if Child or Family Receives any of the following:</b>			
<p style="text-align: center;"><b>REQUIRED</b></p> <input type="checkbox"/> Free/Reduced School Lunch – Yes <input type="checkbox"/> Free/Reduced School Lunch – No		<input type="checkbox"/> Housing <input type="checkbox"/> Food Stamps <input type="checkbox"/> SSI/ SSDI <input type="checkbox"/> Section 8 <input type="checkbox"/> General Assistance <input type="checkbox"/> Medicaid <input type="checkbox"/> TANF <input type="checkbox"/> Veterans Compensation <input type="checkbox"/> Day Care Voucher	
<b>Mother's First Name:</b>		<b>Mother's Last Name:</b>	
<b>Mother's Employer:</b>		<b>Mother's Occupation:</b>	
<b>Mother's Work Phone:</b>		<b>Mother's Cell Phone:</b>	
<b>Father's First Name:</b>		<b>Father's Last Name:</b>	
<b>Father's Employer:</b>		<b>Father's Occupation:</b>	
<b>Father's Work Phone:</b>		<b>Father's Cell Phone:</b>	
<b>Is either parent an active member of the armed forces?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes			
Which parent?		Which branch?	
<b>Please check Family Income:</b>			
<input type="checkbox"/> \$0 - \$10,000		<input type="checkbox"/> \$30,000 - \$40,000	
<input type="checkbox"/> \$10,000 - \$20,000		<input type="checkbox"/> \$40,000 - \$50,000	
<input type="checkbox"/> \$20,000 - \$30,000		<input type="checkbox"/> \$50,000 - \$60,000	
<input type="checkbox"/> \$60,000 - \$70,000		<input type="checkbox"/> \$80,000 - \$90,000	
<input type="checkbox"/> \$70,000 - \$80,000		<input type="checkbox"/> \$90,000 - \$100,000	
<input type="checkbox"/> \$80,000 - \$90,000		<input type="checkbox"/> \$100,000+	
<b>Emergency Contact #1</b>		<b>Emergency Contact #2</b>	
<b>Emergency Contact #1 Phone:</b>		<b>Emergency Contact #2 Phone:</b>	
<b>Emergency Contact #1 Relationship to Child:</b>		<b>Emergency Contact #2 Relationship to Child:</b>	
<b>Insurance Company:</b>		<b>Insurance Policy Number:</b>	
<b>Medical Problems/Allergies:</b>		<b>List of Medications Member is Taking:</b>	
<b>Physician:</b>		<b>Physician Phone:</b>	
<b>Preferred Hospital:</b>		<b>Preferred Hospital Phone:</b>	

I understand that the Boys & Girls Club of Greater Nashua offers two program opportunities for youth. Please read each program carefully to ensure your child is enrolled in the best program to fit your needs and initial each description.

**Boys & Girls Club Licensed Exempt Program**

The Boys & Girls Club **licensed exempt program** for youth ages 8 – 18 years old is designed to provide afterschool program opportunities in five core program areas; education and career development, healthy living, character and leadership, the arts, and sports fitness and recreation. The licensed exempt program will occur at the Boys & Girls Club facility at 47 Grand Avenue, as well as other collaborative program locations, including Elm Street Middle School, Fairgrounds Middle School and Pennichuck Middle School.

I understand that the program is **not a licensed child care program** and children participating in the program have the right to come and go from the program and that employees will encourage, but cannot force, children to stay.

I give my consent for any photographs or video in which my child may appear to be used in any way that Club staff may care to use them.

I understand the rules of the Club and request that my child be admitted into membership. I have explained the rules to my child and understand that the Club will not be responsible for any accident to my child on the premises or while engaged in any of its activities away from the Club.

"Rules for acceptance and participation in the program are the same for everyone without regard to race, color, age, sex, handicap, or national origin."

\_\_\_\_\_  
Parent Initials

**Kids Club State Licensed Childcare Program**

The Boys & Girls Club **state licensed program**, Kids Club is available to youth ages 5 – 12 years old. The Kids Club program is a fee based before and after school and out of school childcare program that follows all guidelines of a state licensed program.

I understand that **my child cannot leave the program** without being signed out by a parent or guardian or other designated adult.

Additional registration and forms must be completed to participate in the Kids Club program. See the Kids Club director for any additional information regarding a state licensed program.

"Rules for acceptance and participation in the program are the same for everyone without regard to race, color, age, sex, handicap, or national origin."

\_\_\_\_\_  
Parent Initials

**Please check the box for the program opportunity that you are requesting for your child.**

- I want my child, \_\_\_\_\_, to participate in the Boys & Girls Club Licensed Exempt Program.
- I want my child, \_\_\_\_\_, to participate in the Kids Club State Licensed Childcare Program.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



**BOYS & GIRLS CLUB  
OF GREATER NASHUA**

**Self-Declaration of Information Report**

Federal regulations require that we obtain this information to document assistance is being provided to low and moderate-income households. Parents or guardians should complete this form indicating all persons residing within their household, regardless of whether or not they are related.

**INFORMATION PROVIDED ON THIS FORM IS KEPT CONFIDENTIAL AND IS NOT SHARED WITH ANY OTHER AGENCIES.**

**CLUB MEMBER INFORMATION**

**MEMBER STATUS:**             FAMILY                       INDIVIDUAL

Participant Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

**ETHNICITY (please select only one):**

Hispanic or Latino                       Not Hispanic or Latino

**RACE (please select only one):**

- White
- Black/African American
- Asian
- American Indian/Alaska Native
- Native Hawaiian/Other Pacific Islander
- American Indian/Alaskan Native **and** White
- Asian **and** White
- Black/African American **and** White
- American Indian/Alaska Native **and** Black/African American
- Other Multi-Racial: \_\_\_\_\_

**HOUSEHOLD INFORMATION**

- i. Circle the total number of people living in your household.
- ii. Circle the corresponding income level.

Household Size	(0-30%)	(31-50%)	(51-80%)	(over 80%)
1	\$0 - \$23,350	\$23,351 - \$38,850	\$38,851 - \$54,950	\$54,951+
2	\$0 - \$26,650	\$26,651 - \$44,400	\$44,401 - \$62,800	\$62,801+
3	\$0 - \$30,000	\$30,001 - \$49,950	\$49,951 - \$70,650	\$70,651+
4	\$0 - \$33,300	\$33,301 - \$55,500	\$55,501 - \$78,500	\$78,501+
5	\$0 - \$36,000	\$36,001 - \$59,950	\$59,951 - \$84,800	\$84,801+
6	\$0 - \$38,650	\$38,651 - \$64,400	\$64,401 - \$91,100	\$91,101+
7	\$0 - \$41,300	\$41,301 - \$68,850	\$68,851 - \$97,350	\$97,351+
8	\$0 - \$44,000	\$44,001 - \$73,300	\$73,301 - \$103,650	\$103,651+

Check here if unemployed  (please still circle household size)

**I certify the above information is true and correct to the best of my knowledge.**

**Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Original signature is required.**



**BOYS & GIRLS CLUB  
OF GREATER NASHUA**

**FOR PARENTS/GUARDIANS**

**Assumption of the Risk and Liability Release Agreement**

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. **COVID-19 is extremely contagious** and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

Boys & Girls Clubs of Greater Nashua ("Club") has put in place preventative measures to reduce the spread of COVID-19. However, the Club **cannot guarantee** that you or your child(ren) will not become infected with COVID-19. Further, **attending the Club could increase** your risk and your child(ren)'s risk of contracting COVID-19.

.....

By signing this Liability Release Agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending the Club and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at the Club may result from the actions, omissions, or negligence of myself and/or others, including, but not limited to, Club employees, agents, volunteers, program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any illness or injury to my child(ren) or myself including, but not limited to, personal injury, disability, and death, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance at the Club or participation in Club programming ("Claims"). On my behalf, and on behalf of my children, I hereby covenant not to sue, and I agree to release, defend, indemnify and hold harmless the Club, its employees, agents, and volunteers, of and from any Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this Liability Release Agreement includes but is not limited to any Claims based on the actions, omissions, or negligence of the Club, its employees, agents, and volunteers. If any provision of this Liability Release Agreement is held to be unenforceable, all remaining provisions shall be given full force and effect.

---

Signature of Parent/Guardian

Date

---

Name of Parent/Guardian

Name of Club Participant(s)



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION

101 PLEASANT STREET, CONCORD, NH 03301  
Citizens Service Line 1-800-339-9900 Fax 603-271-1953 TDD Access: 1-800-735-2964  
EQUAL OPPORTUNITY EMPLOYER-EQUAL EDUCATION OPPORTUNITIES

Nicholas C. Donohue  
Commissioner  
Tel. 603-271-3144

SPECIAL MEALS PRESCRIPTION  
CHILD NUTRITION PROGRAMS

NAME OF STUDENT: \_\_\_\_\_ DOB: \_\_\_\_\_

SPEDIS ID NO: \_\_\_\_\_ SCHOOL NAME: \_\_\_\_\_

Is student: Disabled  Nondisabled  (please check appropriate box.)

Disability or medical condition that requires the student to have a special diet. Include a brief description of the major life activity affected by the student's disability.

\_\_\_\_\_

**Diet/Feeding Prescription** (check all that apply)  Diabetic  Reduced Calorie  Increased Calorie  Modified Texture  
Other: (describe) \_\_\_\_\_

**Foods Omitted and Substitutions**  
(check all that apply)

I. Breads, Grains, Cereal	Omit	Food Preparation for Texture	Substitution
_____ Bread/Rolls	_____	_____	_____
_____ Pasta	_____	_____	_____
_____ Rice	_____	_____	_____
_____ Waffles/French Toast/Pancakes	_____	_____	_____
_____ Taco Shells	_____	_____	_____
_____ Soft Tortillas	_____	_____	_____
_____ Crackers	_____	_____	_____
_____ Cereals	_____	_____	_____
_____ Other	_____	_____	_____

II. Fruits and Vegetables	Omit	Food Preparation for Texture	Substitution
_____ Raw:	_____	_____	_____
_____ Canned:	_____	_____	_____
_____ Potato:	_____	_____	_____
_____ Other:	_____	_____	_____

III. Milk/Dairy Products	Omit	Food Preparation for Texture	Substitution
_____ Milk:	_____	_____	_____
_____ Yogurt:	_____	_____	_____
_____ Cheese:	_____	_____	_____
_____ IceCream/Frozen Desserts	_____	_____	_____
_____ Other:	_____	_____	_____

IV. Meats/Protein Foods	Omit	Food Preparation for Texture	Substitution
___ Meats	_____	_____	_____
___ Nuts/Seeds	_____	_____	_____
___ Eggs:	_____	_____	_____
___ Canned/Dried Beans:	_____	_____	_____
___ Other:	_____	_____	_____

V. Fats/ Sweeteners/ Sauces	Omit	Food Preparation for Texture	Substitution
___ Sauces/Dressings:	_____	_____	_____
___ Spreads:	_____	_____	_____
___ Other:	_____	_____	_____

VI. Desserts	Omit	Food Preparation for Texture	Substitution
___ Cakes:	_____	_____	_____
___ Cookies	_____	_____	_____
___ Puddings/Whips:	_____	_____	_____
___ Jello:	_____	_____	_____
___ Other:	_____	_____	_____

VII. Combination Foods	Omit	Food Preparation for Texture	Substitution
___ Soups:	_____	_____	_____
___ Lasagna, Chop Suey, Spaghetti	_____	_____	_____
___ Pizza:	_____	_____	_____
___ Other:	_____	_____	_____

**VIII. Liquids**

\_\_\_ Thickened Consistency:      syrup      nectar      honey

\_\_\_ Thickeners: \_\_\_\_\_

\_\_\_ No Liquids Offered

\_\_\_ Special Feeding Utensils/Equipment: \_\_\_\_\_

**IX. Other Information Regarding Diet (for SPED team)**

\_\_\_ Safe Eating Plan in Place (See Modification Section of Individual Education Plan (IEP))

\_\_\_ Stop Feeding When \_\_\_\_\_

\_\_\_ Record: \_\_\_\_\_

\_\_\_ Other: \_\_\_\_\_

I certify that the above-named student needs special school meals prepared as described above because of the student's disability or chronic medical condition.

_____ Physician's Signature	_____ Office Phone Number	_____ Date	_____ Typed Name
_____ Nutritionist	_____ Feeding and Swallowing Specialist		